This Getting Started guide provides basic instructions on how to successfully navigate and use the BLOOMBERG PROFESSIONAL® service. We recommend the essential function codes listed below.

Remember, press <Enter> after each command to run the function.

### Getting Started

- **MAIN**
  - Main menu
- **PDF**
  - Set personal defaults
- **BIO**
  - Manage your personal profile
- **BLP**
  - Bloomberg Launchpad™
- **FAVE**
  - Bookmark your favorite functions
- **AUTC**
  - Autocomplete options and tutorial
- **SECF**
  - Security Finder
- **MAG**
  - Bloomberg Markets magazine
- **EASY**
  - Essential tips and shortcuts
- **MOBILE**
  - Bloomberg mobile products

### Training and Resources

- **BREP**
  - Sales and installation representatives
- **HELP PAGE**
  - Press <HELP> to access Help page
- **HELP DESK**
  - Press <HELP><HELP> to contact Help Desk
- **CHEA**
  - Cheat sheet directory
- **BU**
  - Bloomberg University (training resources)

### News You Can Use

- **N**
  - Main News menu
- **NSE**
  - News Search Engine
- **RSE**
  - Search for research reports
- **READ**
  - Most-read News
- **TOP**
  - Today’s TOP headlines
- **LIVE**
  - Live broadcasts and interviews
- **SALT**
  - Suggested real-time and daily news alerts
- **BKMK**
  - Manage news and research stories
- **FIRS**
  - Bloomberg First Word news stories
- **BI**
  - Bloomberg Industries
- **BRIEF**
  - Bloomberg Brief newsletters
- **NLRT**
  - Manage news alerts

### Communication Tools

- **MSG**
  - Message System function
- **MSGM**
  - Message System main menu
- **MSGH**
  - Message System enhancements
- **IBH**
  - Instant Bloomberg® enhancements
- **BVLT**
  - Bloomberg Vault message archiving
- **MEMO**
  - Create, store, and search personal memos
- **TAGS**
  - Manage Message System shortcut buttons
- **PFM**
  - Personal File Manager for Message System
- **SPDL**
  - Address book of your contacts

### World Monitors

- **WEI**
  - World Equity Indices
- **WEIF**
  - World Equity Index Futures
- **WB**
  - World Government Bonds
- **WBF**
  - World Bond Futures
- **WIR**
  - World Interest Rate Futures
- **WCDS**
  - World CDS Pricing
- **WCRS**
  - World Currency Ranker
- **CMDS**
  - U.S. soft/hard commodity markets
- **BTMM**
  - U.S. Treasury and money markets monitor

### The Economy

- **TOP ECO**
  - TOP economic news
- **ECO**
  - Economic calendars
- **ECFC**
  - Economic forecasts
- **ECOF**
  - Economic indicators
- **ECST**
  - World Economic Statistics

### Equity Markets

- **TOP STK**
  - TOP stock news
- **EQS**
  - Equities search
- **EVTS**
  - Events and earnings calendar
- **MA**
  - Mergers and acquisitions
- **MMAP**
  - Analyze and chart global markets
- **AQR**
  - Average Quote Recap
- **MGMT**
  - Company management profiles
- **FA**
  - Financial history of companies or indices
- **EEO**
  - Earnings projections
- **RV**
  - Peer group relative value analysis

### Credit Markets

- **TOP BON**
  - TOP bond news
- **CG**
  - Manage curves
- **NIM**
  - New issue monitor
- **RATC**
  - Company credit rating revisions
- **IMGR**
  - Run lists from RUNS or data mining
- **YAS**
  - Yield and spread analysis
- **OMGR**
  - Monitor quote activity for bonds
- **BVAL**
  - Snapshot of Bloomberg Valuation prices
- **CRVD**
  - Credit relative value
- **ALLQ**
  - Monitor fixed income market information
- **COMB**
  - Compare syndicated loans or bonds
- **HG**
  - Analyze single name CDS curve trades
# Bloomberg

## GETTING STARTED

### Emerging Markets
- **TOP EM**: TOP emerging markets news
- **EMKT**: Emerging markets
- **EMMV**: Emerging markets market view
- **EMEQ**: Emerging markets equity indices
- **OTC**: Real-time emerging markets monitor

### Municipal Markets
- **MSRC**: Municipal bond search
- **SMUN**: Municipal issuer screening
- **CDRA**: Municipal fixed rate calendar
- **SPLY**: Municipal bond visible supply
- **MNPL**: Municipal key news
- **TDH**: Trade disclosure history
- **PICK**: Municipal bond offerings/trades

### Funds
- **TOP FUND**: TOP fund news
- **FL**: Fund ticker lookup
- **FSRC**: Fund search
- **FLNG**: 13F filing summaries
- **FUND**: Funds and portfolio holdings
- **HFND**: Hedge fund home page
- **FREP**: Fund performance reports

### Commodity Markets
- **TOP CMD**: TOP commodities news
- **NRRG**: Bloomberg Energy service
- **OIL**: Crude oil prices
- **NATG**: Natural gas markets
- **COAL**: Coal markets
- **VOLT**: Electricity markets and statistics
- **ENVR**: Emissions/green markets
- **BIOM**: Biofuel markets
- **BMAP**: Bloomberg maps
- **CMBQ**: Price specific market/commodity pairings

### Foreign Exchange Markets
- **TOP FX**: TOP foreign exchange news
- **XDSH**: FX dashboard
- **FRD**: Calculate spot and forward rates
- **FXDV**: FX derivatives menu
- **BFIX**: Currency fixing rates
- **FXFM**: FX rate forecast model
- **FXFC**: Composite FX forecasts

### Interest Rate Derivatives
- **IRSM**: Interest rates and credit derivatives menu
- **USSW**: U.S. Govt., swap, and agency monitor
- **IRDD**: List interest rate derivative deals
- **ICVS**: Custom interest rate swap curves
- **FWCM**: Forward curve matrix
- **SWPM**: Manage interest rate swaps and derivatives

### Credit Default Swaps
- **CDS**: Analyze single name credit default swaps
- **GCDS**: Analyze and chart credit default swaps
- **CMOV**: World credit default swap biggest movers
- **CDSW**: Create and value credit default swaps
- **SOVR**: Monitor CDS rates for sovereigns
- **QCDS**: Quick CDS calculator

### Mortgage Markets
- **MDF**: Mortgage defaults
- **CPD**: CMO and ABS paydown information
- **SYT**: Mortgage price, yield, and spread analysis
- **SYTH**: Historical prepayment, default, and severities
- **SPA**: Structure paydown analysis
- **OAS1**: Option-adjusted spread analysis
- **CLC**: Collateral composition
- **MTCS**: Mortgage credit support

### Charts
- **TDEF**: Set chart and technical study defaults
- **GRAP**: Charts home page
- **G**: Create custom charts from templates
- **ALRT**: Manage custom alerts

### Portfolio Management
- **PRTU**: Create and manage portfolios
- **BBAT**: Calculate portfolio return vs. benchmark
- **PREP**: Portfolio reports
- **HFA**: Historical portfolio analysis
- **PSD**: Analyze portfolio fundamentals
- **BSA**: Portfolio P&L and horizon reports
- **PRT**: Track intraday portfolio performance
- **ALPHA**: Portfolio analysis and risk solution

### Electronic Trading
- **FIT**: Stage, monitor, execute, and allocate trades
- **EMSX**: Execution management system
- **BTRD**: Bloomberg Tradebook home page
- **FX**: FX electronic trading
- **BOOM**: Search money market offerings

### Order Management
- **OMS**: Bloomberg order management systems
- **AIM**: Asset and Investment Manager
- **TOMS**: Trade Order Management System
- **SSEOMS**: Sell-side Execution and Order Management

### Data Solutions
- **DAPI**: Excel data and calculations
- **SAPI**: Bloomberg server API
- **DLIN**: Data licensing
- **BPIP**: Real-time consolidated market data feed
- **REG**: Third-party vendor documentation
- **BVLI**: Bloomberg valuation service

* Denotes a security-specific function.